



# ICSEW

## INTERAGENCY COMMITTEE OF STATE EMPLOYED WOMEN

*"To Identify and advocate for issues faced by state employed women"*

### GENERAL MEMBERSHIP MEETING

Department of Labor and Industries, Rooms S117 & S118

January 9, 2007, 8:30am – 4:30pm

- |                |   |
|----------------|---|
| 8:30 – 9:00am  | Registration and Networking   |
| 9:00 – 9:10am  | Dianna, Chair – Welcome/Introduction of new members <ul style="list-style-type: none"><li>• Ann Williams – Alternate, Department of Corrections</li><li>• Lauren Danner – Member, WA State Historical Society</li><li>• Kathy Bilhimer – Member, Attorney General's Office</li></ul>  |
| 9:10 – 9:20am  | Dianna, Chair – Icebreaker/Team Building  |
| 9:20 – 10:00am | Committee Reports/Resources <ul style="list-style-type: none"><li>• Pam – Clothing Drive Wrap-Up request for volunteers</li><li>• Sarah – Sign-up sheet for "Getting Connected"</li><li>• Dianna – Sandra Smith book donation to each member</li><li>• Connie – Bylaws discussion continues, working on quoting RCW language in bylaws (up for vote at next general membership meeting)</li></ul> |

#### Conference Committee

**Chair: Sarah Bland, State Board of Education**

- Meeting to discuss conference site – Vancouver
- Pursuing contract with Vancouver Hilton for 2008 Conference
- Meeting planned to go over contract
- Finding keynote speakers
- Theme is "Today's Women/Today's Leaders"
- Safeplace and Yoga Workspace handouts available

#### Education Committee

**Chair: Michelle Lucero, Department of Agriculture**

- First training of year, great turnout
- Governor's GMAP office, contact for new trainer
- Working with Sarah to get a back-up for downloading registrations from website
- Looking into new training offerings for the year
- Working on Domestic Violence workshop with Health and Wellness Committee

**History Committee****Chair: Robyn Bradshaw, The Evergreen State College**

- Grant with Women's History Consortium
- Sorted materials in missing boxes that were found
- Report of "ICSEW 20 Years" booklet with Archives coming soon
- Working on policies and procedures for History Committee and archiving with Dave Hastings (State Archives)

**Communications Committee****Chair: Kelly Stowe, Department of Transportation**

- Newsletter posted by Friday, three submittals made us short for articles, please submit articles now if you have them ready

**Treasurer****Chair: Ethel Smith, Office of the Insurance Commissioner**

- Fund balance total was \$48,462.88, close of December 2006
- Spending is on track for last six months of fiscal year

**Take Your Daughters/Sons to Work Day****Chair: Patricia Thronson, Department of Information Services**

- Coordinating May event after WASL but before Health & Wellness week
- Coordinating with National Event
- Consider volunteering for this important event

**Membership Committee****Chair: Rachele Brady, Department of Revenue**

- If you are an alternate and planning to attend the next general membership meeting when we are going to vote, please fill out a proxy to vote (form available online)
- Membership still needs volunteers, talk to Rachele at the break
- Working on an updated roster, pass around at meeting, please update
- Have a few boxes for History Committee, planning a short meeting

**Health and Wellness Committee****Chair: Kristin Reichl, Department of Health**

- Connie Neighbors reporting for Kristen
- Working on setting up vendors for Health and Wellness Fair
- Please let Kris know if you have suggestions for vendors and what you want to see at Fair
- Theme: "Making Healthy Choices: Body, Mind and Spirit"



- Be prepared to observe the legislative process in order to participate on issues in the future

3:15 – 3:30pm      Wrap-Up

- Feedback: presentations/exercises were a good use of our time; communication exercise was helpful; enjoyed the speaker.

3:30 – 4:30pm      Committee Breakouts

4:30pm              Adjourn

# **Executive Board Assignments**

Tuesday, January 9, 2007

## **Dianna Gifford, Chair**

- ☐ Finalize Bylaws for vote at next general membership meeting

## **Connie Riker, Vice Chair**

- ☐ Finalize Bylaws for vote at next general membership meeting

## **Amilee Wilson, Executive Secretary**

- ☐ Finalize minutes and send to ListServ for review
- ☐ Send final minutes to Sarah and Robyn for website and archives
- ☐ Write-up feedback from communications exercise

## **Robyn Bradshaw, History Committee**

- ☐ Articles for *InterAct*

## **Rachele Brady, Membership**

- ☐ Record new members
- ☐ Articles for *InterAct*

## **Ethel Smith, Treasurer**

- ☐ Articles for *InterAct*

## **Kelly Stowe, Communications Committee**

- ☐ After receiving articles, post *InterAct* on ICSEW website

## **Sarah Bland, Conference Committee**

- ☐ Articles for *InterAct*

## **Kristin Reichl, Health and Wellness Committee**

- ☐ Articles for *InterAct*

## **Kirsten Wilson, Promotional and Career Opportunities**

- ☐ Articles for *InterAct*

## **Patricia Thronson, Take Your Daughters/Sons to Work Day**

- ☐ Articles for *InterAct*

## **All Membership**

- ☐ Submit articles for the *InterAct* to Kelly Stowe ASAP.

Thank you!